

# DEMOLITION GRANT

## APPLICATION PACKAGE

*The East Aldine Management District (EAMD) Board of Directors has established and funded the Demolition Program. This program provides matching grant funds to eligible businesses, developers and individuals within the District's boundaries.*

*This program is designed to encourage eligible businesses, developers and individuals to demolish substandard structures for future development or community quality of life improvements. The Board of Directors has established the following guidelines.*

## QUALIFYING STRUCTURES:

Any commercial structure, or in part, which is no longer useful for the purpose for its intended purpose, and has been designated by the community's code enforcement representative as detrimental to the public health or safety in its present condition and use.

No grant will be awarded for work already started, completed or that which is covered by insurance. The Demolition Grant application must be reviewed and approved before eligible work may begin.

## DEMO GRANT FAST FACTS:

Grant funds are available on a first-come, first-serve basis until total funds for the cycle are depleted. Annual funding cycles begin January 1<sup>st</sup> and ends December 31<sup>st</sup> in alignment with EAMD's fiscal year.

Grant funds are limited to a maximum of 50% or up to \$10,000 of the project cost.

This Program is set up as a single payment reimbursement to property owners.

*The Demolition Grant program is funded by and will be administered through EAMD. EAMD Board, Staff and their families are not eligible.*

## PROGRAM & RECIPIENT RECOGNITION



[AldineDistrict.org](http://AldineDistrict.org)



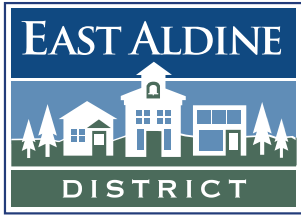
Upon project completion, we will provide a DEMO Grant sign which must be displayed prominently on site for a minimum of three months in order to officially recognize the EAMD DEMO program.

You/Company and the awarded Project will also be recognized as a program recipient with before and after photos featured on our website, newsletters, and social media platforms.



**GOT QUESTIONS? CALL US!**  
512-658-4985 | 713-595-1226

*Applicants are encouraged to attend our monthly Board of Directors meetings. Visit [AldineDistrict.org](http://AldineDistrict.org) for schedule and times. Failure to attend meetings when required shall be cause for rejection.*



AldineDistrict.org

# DEMOLITION GRANT ELIGIBILITY GUIDELINES



*The information listed here must be reviewed by all applicants to ensure eligibility requirements are met.*

## APPROVAL & ELIGIBILITY PROCESS:

- Application must be submitted by the property owner/s.
- Structures must be located inside the EAMD boundaries.
- All demolition grant projects must meet Code of Ordinances and demolition permit requirements.

### CLEARLY IDENTIFY PLAN FOR THE CLEARED PROPERTY, INCLUDING, BUT NOT LIMITED TO:

- If rebuilding, the proposed project must meet current city and county development codes and receive EAMD Board approval for architectural and landscape features.
- If selling, the proposed site must be finished to grade and stabilized with vegetation (hydromulch, sod, etc.) and maintained to county standards and codes.
- If the purpose is to clear structures that are not in use and detrimental to the safety and/or welfare of the community the site must be finished to grade, stabilized with vegetation (hydromulch, sod or equivalent) and maintained to county standards and codes.

### ONLY COMMERCIAL PROPERTIES ARE ELIGIBLE:

- If the property is changing from residential to commercial use the grant may be approved but will not be reimbursed until after the property receives a Certificate of Occupancy for a commercial business. This must take place within one (1) year of the project completion date.
- If the property is currently commercial and changes use to residential within three (3) years of the grant award the full amount of the grant must be returned.

- An Applicant may attend EAMD Board meetings which consider the application or when requested to do so by the EAMD Board. Failure to attend an EAMD Board meeting when requested shall be cause for rejection of the application. Notwithstanding anything stated in this application to the contrary, final approval of any grant shall be vested in the EAMD Board.

- Only applications properly and fully completed and containing all information required will be considered. Incomplete applications may be returned with request for additional information.

- An Applicant who applies and is denied for a grant by the EAMD Board is not eligible to re-submit a grant application for six (6) months from the denial date.

- Applicants who receive approval by the EAMD Board are to commence the project as described in the application within sixty (60) days of the award date.

- Applicants must complete the demolition described in the submitted application within three (3) months from the date the grant is approved by the EAMD Board.

- If the Applicant is unable to complete the project within three (3) months of the award, the Applicant must submit a written request for extension of the completion date. However, the extension request MUST be made prior to the three (3) months' time limit. The EAMD Board is not obligated to allow extensions.

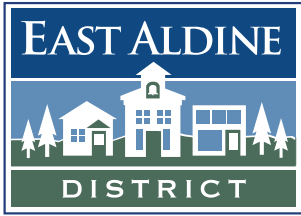
- An extension, if granted, will be for the term and conditions determined exclusively by the EAMD Board. An extension denial cannot be appealed and will be final.

- The EAMD Board shall have sole discretion in awarding grants. There is no proprietary right to receive grant funds.

- Applicant is to provide photographs of the project site as part of the application request and after the project is completed, as a condition of final grant funding.

- Applicant is required to obtain applicable permits and approvals required for the project regardless of award status.

- When the project has been satisfactorily completed and reviewed, the applicant will present the EAMD Board with copies of paid invoices, including copies of canceled checks and/or credit card receipts, for a single payment reimbursement of the approved funding.



AldineDistrict.org

# DEMOLITION GRANT APPLICATION

Complete. Sign. Attach. Send.



*email or send this completed form with all required items by 12 p.m. (noon) on the first business day of the month*

**Grant2@AldineDistrict.org**



**East Aldine District Office**

2909 East Aldine Amphitheatre Dr #200  
Houston, TX 77039

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Physical Building Property Address: \_\_\_\_\_

**Provide a list of Contractors, Proposals, and Total Amounts** - please attach original proposals.

**Self-contracted Work:** Reimbursement for legitimate expenses; excluding labor.

**Construction Bids:** must be current and dated no earlier than thirty (30) days prior to the request.

**Bids:** must be itemized to allow the EAMD Board to determine components and authenticity.

**Provide details of Demolition Grant project:**

*Attach photographs of the project site and attach additional paper or in email if needed*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Cost of Proposed Project:** \$ \_\_\_\_\_

**Eligible Amount Requested** (50%, up to \$10,000 max): \$ \_\_\_\_\_

**Applicant's Signature & Date:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Dates to Remember:**

- Work must commence sixty days after final approval.
- Work must be completed three months after final approval.

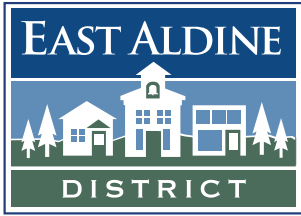
**BOX RESERVED FOR EAMD BOARD ONLY**

Recommended: \$ \_\_\_\_\_

\_\_\_ Approved \_\_\_ Rejected

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



AldineDistrict.org

# DEMOLITION GRANT AGREEMENT

Complete. Sign. Attach. Send.



*email or send this completed form with all required items by 12 p.m. (noon) on the first business day of the month*

**Grant2@AldineDistrict.org**



**East Aldine District Office**

2909 East Aldine Amphitheatre Dr #200  
Houston, TX 77039

I have met with *(names)*\_\_\_\_\_ and understand the Demolition Grant program. I will utilize these funds for the project(s) in support of the EAMD revitalization efforts. I have not received, nor will I receive, insurance monies for this revitalization project.

I also understand that the intentional deception or misuse of this program for financial gain is fraud and will be reported to authorities.

I understand that if I am awarded a Demolition Grant, any deviation from the approved project can result in withdrawal of the grant. Further, I understand the materials and processes involved, and have been given an opportunity to ask questions regarding the Grant Program.

Should EAMD find that Grantee has not maintained the required commercial status of the property in accordance with the terms of this Agreement or should EAMD find that Grantee has breached any other term of this Agreement; the Grantee agrees to repay all Grant monies that have been disbursed by EAMD to Grantee as remedy for the default.

Repayment shall be made by Grantee within 30 days of receipt of a written demand from EAMD. Failure to timely repay the Grant shall constitute a breach of this Agreement.

## APPLICANT

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

## BUILDING / PROPERTY OWNER'S SIGNATURE *(if different from applicant)*

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

## EAMD BOARD

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_